

THIS FORM TO BE USED WHEN REQUESTING A CHANGE OUTSIDE OF YOUR HOME

**Request for Review
for Architectural Modification**
(Please Press Firmly)

Date _____

TO: Board of Directors of _____
c/o _____

FROM: Owner's Name _____
Lot _____ Block _____ Street Address _____
Day Phone _____ Evening Phone _____

In order to process this application, the following must be attached:

1. Sketch of Boundary Survey with proposed modifications drawn on the survey
2. The appropriate drawings showing both a Plan View and an Elevation
3. Specifications of the proposed modifications (ex. color, style, etc.)

Approval is hereby requested to make the following modification(s), alterations, or addition(s) as described below and on the additional attached pages:

Signature of Owner: _____

.....
(FOR BOARD OF DIRECTORS USE ONLY)

Date Application Received _____ Date of Approval / Disapproval _____

☐ Approved ☐ Disapproved

(Board of Directors)

Your approval is subject to the following:

1. You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s)
2. Access to areas of construction are only to be allowed through your property, and you are responsible for any damage done to the common elements during construction.

Explanation of Disapproval
